



Senior Buyer

Duramax Marine LLC, a 100% Employee-Owned manufacturing company located in Hiram, Ohio is seeking a **Senior Buyer** to join our team. Duramax Marine is a long-time, dedicated member of the marine industry. Our products are engineered to increase vessel performance to meet the demands of an ever-changing industry.

The **Senior Buyer** is responsible for the strategic procurement of goods, materials, and services to meet the company's operational objectives, ensuring the best balance of price, quality, and timely delivery. This role will focus on qualifying and establishing new vendors, controlling inventory levels, and negotiating terms and agreements to leverage the company's buying power. The Senior Buyer will also play a key role in optimizing purchasing processes, managing supplier relationships, and ensuring continuous supply while driving cost reductions and operational efficiency.

Roles & Responsibilities:

- **Vendor Qualification & Relationship Management:** Identify, evaluate, and qualify new vendors to establish a diverse and reliable supply base. Manage and cultivate relationships with both existing and new suppliers.
- **Inventory Control & Optimization:** Oversee inventory levels of MRO (Maintenance, Repair, and Operation) supplies, finished goods, and raw materials to maintain optimal stock levels while avoiding overstocking. Collaborate with internal teams to forecast demand, manage inventory across all categories, and adjust purchasing strategies to align with production schedules and operational needs
- **Negotiation & Contract Management:** Negotiate competitive pricing, favorable payment terms, and delivery schedules. Leverage buying power to secure cost-effective agreements that align with the company's financial objectives.
- **Strategic Sourcing & Cost Management:** Explore alternative sources for goods, services, and materials. Evaluate opportunities for cost reduction through strategic sourcing initiatives, consolidating purchases, and improving supplier performance.
- **Supplier Performance Reviews:** Actively participate in the evaluation and performance review of suppliers. Ensure compliance with contracts and collaborate with vendors to drive continuous improvement.
- **Problem Solving & Issue Resolution:** Address and resolve supplier-related issues or disruptions, ensuring minimal impact on business operations. Work closely with the Quality and Supply Chain teams to manage material status and ensure timely deliveries.
- **Procurement Process Improvement:** Develop and implement innovative procurement processes that drive efficiency, reduce costs, and add value to the business.
- **Cross-Functional Collaboration:** Work closely with internal teams such as Engineering, Sales, Quality, and Continuous Improvement to communicate purchasing needs and ensure smooth operations across departments.

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- **Project Support & Continuous Improvement:** Support large-scale projects by managing procurement processes and supplier relationships. Contribute to initiatives that improve operational efficiency and business performance.
- **Professional Development:** Stay updated on market trends, vendor capabilities, and new procurement technologies to continually improve purchasing strategies.
- Performs other duties and participates in Company initiatives as assigned.

Qualifications:

- A bachelor's degree in business management or related field required.
- Minimum of 7-10 years of experience in procurement or supply chain management, with a focus on vendor qualification, inventory control, and negotiation.
- Strong negotiation skills and proven experience securing favorable contracts and terms.
- Ability to analyze market conditions, supplier performance, and procurement data to make informed decisions.
- Proven track record in managing vendor relationships and driving cost-saving initiatives.
- Proficient in ERP systems and Microsoft Excel, Syteline Experience a Plus.
- Demonstrated success in project management; successfully prioritizing and planning multiple/conflicting priorities and demands.
- Communicates in a professional manner and works with other functions effectively, such as Sales, Engineering, Purchasing, Accounting.
- Experience in manufacturing environments, including molding, machining, fabrication, and assembly.
- Commercially and financially astute, with a strong understanding of cost control and procurement best practices.

Benefits of Working for Us:

- Employee Stock Ownership Plan (ESOP), annual shares issued to qualifying employees.
- 401(k) with Company Match & Discretionary Profit Sharing
- Medical, Dental, Vision and voluntary insurance coverage available upon date of hire
- Competitive Paid Time Off (PTO) Benefits
- Tuition Reimbursement Programs and Professional Development Opportunities

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